

# *Harrisonburg-Rockingham Local Human Rights Committee*

## **MEETING MINUTES January 13, 2014**

**Members Present:** Page Shields, Cindy Ring, Virginia Luong, Gayl Brunk, William Quarles

**Others Present:** Chuck Collins (HR Advocate), Terri Gibbs and Shea Godwin (The Arc), Crystal Kwolek (C.J. Designs), John Humphreys (Fair Haven Residential Services), Kathy Nelson (HRC SB), Heather N. Corbin, Erika Stanley, and Sarah Iler (Pleasant View, Inc.), Andree Gitchell, Tena Bibb and Natalie Rinaca (RMH), Joy Wood and Christy Collins (CC & Associates), Liam Sullivan (Harrisonburg Metro Treatment Center), Ha Tang, and Chelsea Tumer.

### **CALL TO ORDER/MEMBERSHIP UPDATE**

The meeting was called to order at 2:00 pm.

Those in attendance made introductions.

### **MINUTES**

A motion to approve the minutes from October 2013 meeting as mailed was made by Cindy Ring, seconded by Virginia Luong and unanimously approved by the Committee.

### **PUBLIC COMMENT**

No public comments submitted.

### **AFFILIATION REQUEST**

Liam Sullivan presented an Affiliation Request for a methadone and suboxone outpatient clinic, Harrisonburg Metro Treatment Center. The center is in the process of completing the hiring of staff and completing licensure requirements which includes getting licensed by DBHDS. The program will be located at 30 Baxter Drive, Harrisonburg, VA 22801 and hopes to be open for business in late winter or early spring. Liam Sullivan is the program Director. Motion to approve the request was made by William Quarles and seconded by Virginia Luong. The request was unanimously approved by the Committee.

### **ANNUAL PROGRAM REPORTS**

**CC & Associates:** 2012 Annual Report was presented by Christy Collins. Report for 2012 was scheduled to be presented in October but postponed to this date per request of provider due to medical reasons. Ms. Collins reported CC & Associates provides Supportive residential services in two homes to a total of 10 individuals. The agency also provides In Home and Community Based Support Services. During the 2012 Calendar year there were 12 medication errors reported, 1 complaint related to dignity and respect and 2 peer to peer incidents; there were no findings of staff neglect in any of these cases.

**Pleasant View, Inc.:** Heather Corbin presented the annual report for the calendar year 2013. Pleasant View serviced approximately 150 individuals with ID in Day Support and Supportive Residential programs. Currently they service 10 residential sites. Pleasant View, Inc. added a sponsored placement and 1 group home during the 2013 calendar year. Staff receive Human Rights Training at the time of hire and annually thereafter. During the year, 6 allegations of abuse were reported and no formal human rights complaints were reported.

**Policy and Procedure Change Request:** Andre Gitchell and Tena Bibb presented a request to change RMH's seclusion and restraints policy to include trained nursing staff as qualified providers to monitor the

seclusions and restraints. The change in policy is to update their current practice to align with the current standard operating procedure used across the country. It was reported that there has been an increase in the episodes of restraints and seclusions at RMH as the result of drug related issues and the increase of the acute patient population that has driven the need for the inclusion of trained nurses to this policy and procedure. Gayl Brunk motioned to approve the request. William Quarles and Cindy Ring seconded the motion. The Committee members unanimously approved the request.

## **Review of Quarterly Reports**

Gayl Brunk requested that all Affiliates make every effort to get their reports to the HR Liaison prior to the meeting date so the committee members have ample time to review the reports prior to the meeting.

## **ADVOCATE REPORT**

Chuck Collins thanked The Arc and HRCSB for organizing and hosting the annual Human Rights Training provided in November 2013. Chuck Collins also reported the following: He will be providing training to the START program later this month; The opening of the new WSH in late October was a positive experience for both staff and patients; Jim Stewart, Commissioner of DBHDS left his post at the end of last week.

## **OTHER BUSINESS /AFFILIATE COMMENTS.**

Page Shields expressed to Affiliates that she would like to visit each before the end of her term on June 30<sup>th</sup>, 2014.

## **NEXT MEETING**

The next meeting is scheduled for **Monday, April 14, 2014 at 2:00 pm**. The meeting will be held in the Lucy F. Simms Board Conference Room. The Lucy F. Simms Building is located at 620 Simms Avenue Harrisonburg, VA 22802

## **EXECUTIVE SESSION**

Page Shields moved the committee go into Executive session under section 2.23711 (A), Subparagraph of the Virginia Code. Cindy Ring seconded the motion and the motion carried.

The Committee met in Executive Session.

Upon returning to open session, Page Shields moved that the Committee certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matter as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board, and (3) the proposed treatment plan was approved by the committee. The above certifications were confirmed by a roll call of all members present.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cindy Ring  
HRLHRC Secretary

Kathy Nelson  
HRCSB Liaison/Recording Secretary